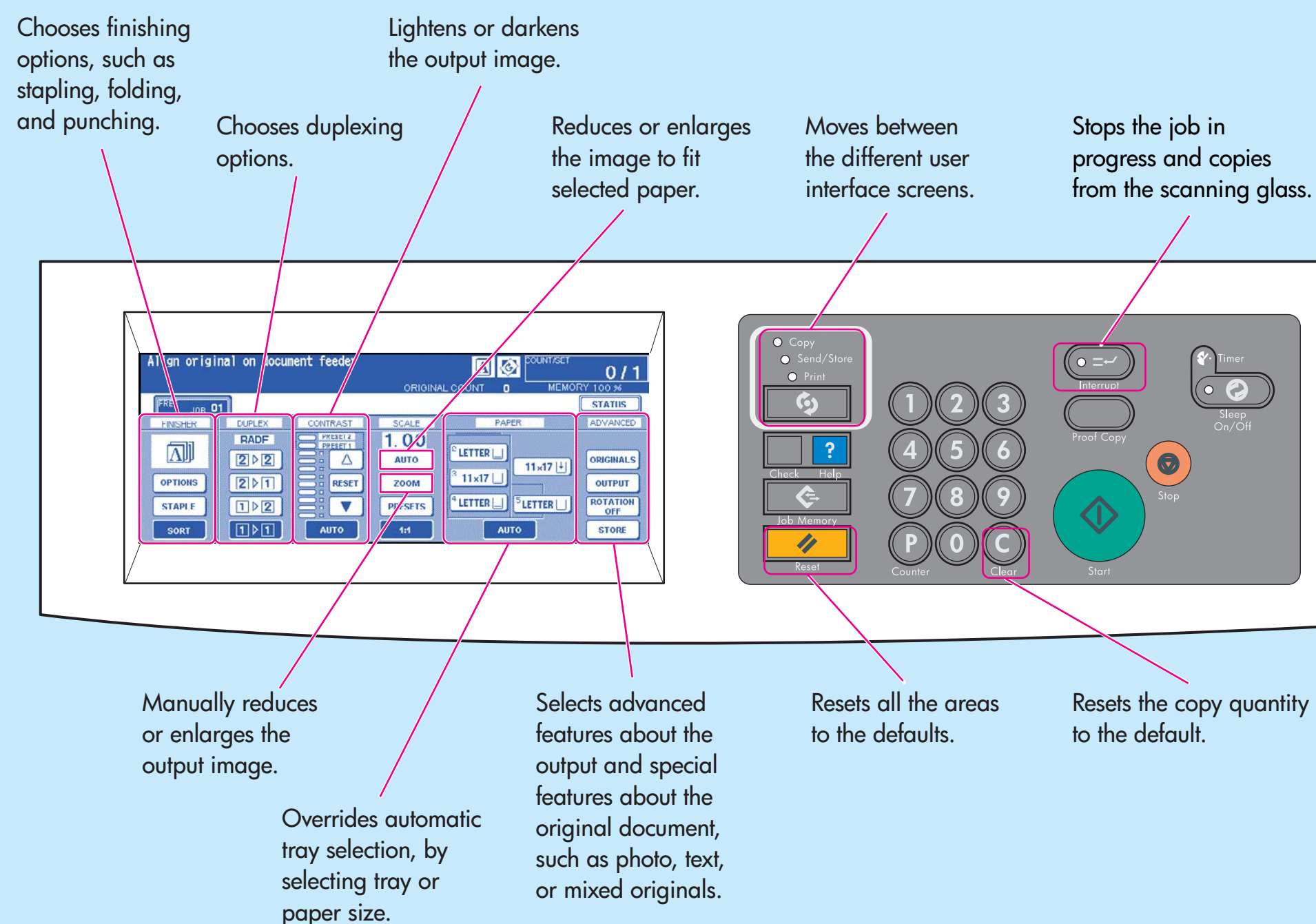


hp LaserJet 9055mfp  
hp LaserJet 9065mfp



for more help see  
quick reference guide



visit [www.hp.com](http://www.hp.com)

© 2003 Hewlett-Packard Development Company, L.P.

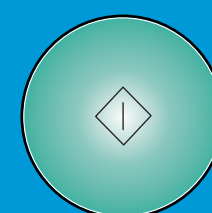
[www.hp.com](http://www.hp.com)



Q3643-90920

## enlarging and reducing

1. Touch **ZOOM** on the touch screen.
2. Use the numbers or arrows on the pop-up menu to set the desired ratio.
3. Place the original document in the automatic document feeder (ADF) or on the scanning glass.
4. Press **Start**.



## making a duplexed and stapled copy

1. On the touch screen, select one of the following:
  - **1>2** if the original document is printed on one side.
  - **2>2** if the original document is printed on both sides.
2. Touch **OPTIONS**.
3. Select the appropriate staple option.
4. Touch **OK**.
5. Touch **ORIGINALS**.

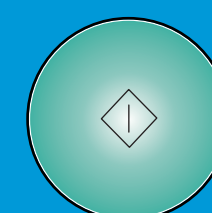
6. Select the appropriate original orientation.

7. Touch **OK**.

8. Select the number of copies.

9. Place the original document in the automatic document feeder (ADF) tray.

10. Press **Start**.



## making a copy with mixed originals

1. Place the original document face up and in order, in the automatic document feeder (ADF), aligned with the left rear of the tray.
2. Adjust the paper guides to the largest original pages.
3. Touch **ORIGINALS** on the main screen.
4. Under SPECIAL ORIG, touch **MIXED ORIGINAL**.
5. Touch **OK**.
6. On the touch screen, select one of the following:
  - Under PAPER, touch **AUTO** to copy each original size to a matching copy size.
  - Under SCALE, touch **AUTO** to copy all originals to the same paper size, with a ratio selected automatically.
7. Press **Start**.

